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| **Time** | **Notes** |
| 4:10pm | * Lucas’ updates   + Catering     - Grad house will not cater >50 people; *so* they cannot offer us any catering services     - Catering services could work (might be pricey, but still a solid option)     - United College catering services are good, but rooms might be too small (usually a cap of 60-70 people) --> Lucas to ask whether they can cater at UW campus because they (UC) have better food options for much better price here (30-50% less cost)   + Cannot book rooms for April until mid-March (boo!) => room booking will not be able to be done until pretty last minute, but facilities said it is highly likely that it will all still work out for us to book decent rooms     - 4 rooms in STC basement would be nice; for plenaries, biology lecture halls would be good   + Dates: **May 2nd – May 4th** (Thursday, Friday, Saturday)     - Originally wanted end of April, but with schools’ exam schedules, it would be way too tight. May would be better for more attendance for graduate students (done proctoring) and undergrads (done exams)   + Lodging     - United College would be a good place to advertise accommodations for a good price (summer rentals available); Laurier also has decent options   + Friday December 1st: Michela and Lucas to meet with new Dean\*     - Will ask for $10-15k     - Once this is finalised ($$), M & L to go to Jen again to get work order to have UW account for OE3C finances     - To advertise as a recruitment event for UW       * You don’t really think of UW for Biology, so we want to sell it that way to get $$$$ (+ this would be the 2nd OE3C conference held at UW held 54 years later)   + Need to figure out who (company) has the domain for the previous OE3C website, since we want to carry over as much as possible to reduce starting things from scratch (website, social media accounts) |
| 4:36pm | * Role updates   + Beatriz continuing to work on logo stuff   + Ryan has been voluntold that he’s hopping onto Programs and Abstracts     - Sepidar also updating that she will not physically be here for the conference, but she can help with the earlier abstract submissions + still coordinate w Mathumy for website building |
| 4:41pm | * Plenaries   + Might be nice to have more than a land acknowledgement, and have an Indigenous perspective talk, especially with Indigenous integration with land and our topic of biophobia --> so 3-4 plenary speakers (1 ecology, 1 evolution, 1 ethology, 1 Indigenous perspectives)     - Henry? The knowledge keeper; was supposed to present a department seminar but he bailed. He is a UW knowledge keeper     - Jesse Popp also a good option: Wildlife Indigenous Science Ecology Lab (WISE); prof @ Guelph       * She had a lot of students @ NASBR 2023     - Michela & Lucas also to reach out to Indigenous Centre on campus (Savannah Sloane on Michela’s to-talk-to list)       * Ideally an integrated person with Indigenous culture and science   + No strict criteria for plenaries     - Good to have a mix though: people who have been in the field for a long time who can give perspectives on how the research has changed, people “new” to the field who have developed their research & may also want to advertise their labs   + List of potential candidates --> *Note: look to make sure they haven’t been plenary in the past 5 years for OE3C*     - **Ecology**       * Jessica Forrest, bees & pollination patterns; has had recent students look at ways to make effective habitat corridors in urban environments (e.g. a recent post-doc that looks at whether we can transform grassy highway medians into pollinator gardens), uOttawa       * ~~Patricia Chafraser, turtles, McMaster~~       * ~~Chris Gugliemo, physiology & bird migration, Western~~       * Christina Davy, bats, Carleton       * Fran Bonier, ecophysio of birds & beetles, Queens     - **Ethology**       * Beth Mac-Slack, roles of infectious disease in sexual selection to maintain genetic diversity in the wild; behavioural ecology       * Melissa Holmes, naked mole rats, physiology & behaviour, UTM       * ~~Jim Quinn, old white guy that does bird stuff (Lucas’ words); New Zealand birds; lots of big, award-winning research~~       * Maydiane Andrande, behaviour of jumping spiders, does a lot of inclusive biology with black students, uofTScarborough     - **Evolution**       * Yolanda Morbey, phenology of birds, timing & evolution related to climate change       * Stephanie Ducett, visual signalling evolution acoss taxa, uWindsor       * Gary Burness, (Karen would know him better),       * Rebecca Batstone, microbrial evolution, McMasters |